



## Winchester Churches Nightshelter

### Minutes of the Annual General Meeting held on Monday 9 November 2020

**[Because of the Covid-19 Pandemic, the Meeting was held 'virtually' via Zoom]**

**1. Welcome**

**Angela Grobbelaar**, Operations Manager, welcomed all the attendees to the Winchester Churches Nightshelter's first ever 'virtual' Annual General Meeting which was being held electronically via Zoom.

**Michele Price**, Chief Executive, then specifically welcomed our two Patrons, Baroness Thomas and The Right Reverend Tim Dakin, Bishop of Winchester. Michele then welcomed, Nigel Atkinson, Lord Lieutenant of Hampshire, The Reverend Sue Colman, High Sherriff of Hampshire, Cllr Patrick Cunningham, Mayor of Winchester, representatives from Winchester City Council and Hampshire County Council and, last but by no means least, all the Nightshelter's staff, supporters and volunteers.

- 2. Tracy Jones**, Chair of the Board of the Nightshelter, welcomed everyone to the meeting and then explained that the order of the evening's proceedings was divided into two sections. The first section was the formal Nightshelter AGM. The second section was an update on the Nightshelter from Michele Price, Nightshelter Chief Executive, followed by guest speakers: Barry Shurlock on the Nightshelter's connection to Burberry, Bee Jacobs on re-naming the Nightshelter and Matt Downie from Crisis on the lessons to be learned from dealing with homeless people during the Pandemic.

**3. Opening Prayer**

Our Patron, The Right Reverend Tim Dakin, Bishop of Winchester, kindly began the evening's proceedings with a few words about the Nightshelter and a prayer for the homeless.

**4. Introduction from the Chair of the Nightshelter Board – Tracy Jones**

Tracy thanked the audience of 109 people for attending our first 'virtual' AGM and Supporters' Evening. Tracy then explained that 2020 had been very challenging for staff and residents at the Nightshelter in trying to cope safely during the Pandemic. As a result, we had moved to single room accommodation and these changes may have long term effects on the way that the Nightshelter operates. Our hope of expanding from two to three Move-on houses had been inevitably postponed for the time being.

Tracy then expressed her thanks to the staff team for all their amazing work during such a difficult year. In particular Tracy thanked Michele, our Chief Executive and Angela, our Operations Manager, along with Debby, George, Ed, Ian, Paul, Lee, Hilary, Nancy and Shelby. She also thanked Michele Kee from Kee Creative for her help in producing our Annual Review 2020 copies of which are available from the Nightshelter office and on-line. Tracy then specifically thanked Michele, Angela and Nancy for all their hard work in preparing tonight's 'virtual' meeting.

Tracy also expressed her thanks to the dedicated volunteers and supporters of the Nightshelter for their invaluable assistance throughout the year and to all those who had so kindly donated money to the Nightshelter during the Pandemic.

Finally, Tracy thanked the Trustees and Board of Directors for their contribution over the past financial year – to David, Nigel, Andrew, James, Patrick and Alexis and also to the Directors who had left the Board during the year – including our last Chair, John Harrison and Juliet Mayhew.

## 5. ANNUAL GENERAL MEETING

In attendance were: Tracy Jones (Chair), Andrew Baynes (Treasurer), David Johnson (Secretary), Nigel Bartlett, Patrick Fowler, James Cretney, Alexis Colfer and Charlie Radbourne.

### Approval of Minutes

David Johnson then spoke briefly about the Meeting of Directors which had been held on 19 October 2020 when the Directors voted unanimously to approve the Minutes of the last AGM which was held on 13 November 2019.

### Appointment of Officers

David explained that at the same meeting on 19 October the following officers were unanimously elected to serve for the year 2020-2021:

Chair	Tracy Jones
Treasurer	Andrew Baynes (Andrew had taken over as Acting Treasurer when Marion Fletcher retired in June 2020 after serving for 27 years as Treasurer.)
Secretary	David Johnson

### Financial Summary and Appointment of Auditors

The new Treasurer, Andrew Baynes, pointed out that the Financial Report for 2019-2020 could be found in this year's Annual Review which was available at the Nightshelter and on-line. Our income is shown as **£411,425** reflecting a steady growth again this year. Our income is split into 3 categories. Firstly there are the grants that we receive from both Winchester City Council and Hampshire County Council together making up about 25% of our income. Andrew said that we are very grateful that both Councils continue to be so supportive of our work. Secondly, we receive income from housing benefit and from resident's regular payments for both the Nightshelter and the Move-on houses amounting to about 32% of our income. Thirdly, donations were, yet again, our largest single source of income accounting for nearly 45% of our income. Most of these donations come from private individuals but with significant contributions also coming from churches, charitable trusts and legacies. We have been dealing with donations differently this year by streamlining our on-line donation scheme and changing how we collect Gift Aid which is now done automatically through our bank. Andrew emphasised how grateful the Nightshelter was for the support of everyone during this financial year. Andrew then pointed out that our expenditure included staff costs, day-to-day running costs and resident support and wellbeing coming to a total of **£361,226**. Finally Andrew noted that, most importantly, these figures enabled the Nightshelter to make a small surplus.

Andrew thanked our Independent Examiner Jim Bell of Bell & Co. for his work on the accounts. Bell & Co had already been unanimously re-appointed by the Board to serve for another year. Finally, Andrew explained that the full accounts were available upon request at the Nightshelter office.

### Questions

Tracy again thanked all the staff for their wonderful contribution over the past 9 months and to Clever Touch who made this evening's virtual AGM possible. There were no questions raised and so Tracy closed the formal AGM element of the evening at 7.00 p.m.